

FAQs

Timetable Arrangements:

When does my timetable start?

There is an allocated induction slot for all students on Monday 7th September. Timetabled lessons start on Tuesday 8th September.

What are the timetable arrangements?

The normal timetable will be operating but in a blended way. This means you will be allocated into either Cohort A or Cohort B. Students will attend all their lessons one week in College and then access their lessons remotely (streamed live) for the following week via Microsoft Teams. This will be in place for the first four weeks, when the approach will be reviewed in line with the latest guidance. You will be allocated to a cohort and will receive an e-mail with details of your induction time for Monday 7th. Cohort A will be starting with lessons in College next week. Cohort B will be in College w/c 14th September. The COVID safety measures will be explained in more detail at your induction.

When will the College resume full capacity onsite teaching and learning?

We hope as soon as possible. The Department for Education advice very much states that we should do anything possible to minimise mixing and contact amongst staff and students. Operating in this way allows us to do so by prioritising safety whilst also enabling students to access their timetable full time.

Are there changes to the timetable in terms of length of the day/breaks and lunchtime?

There is no change to the length of the lessons, so the teaching contact time remains the same. However, we are going to start the day 15 minutes later and finish 15 minutes earlier in order to allow students more time to travel to College in the morning and get home in the evening. This means break time will be 15 minutes shorter as will lunchtime, which will now be 45 minutes long. The reduction in break and lunchtime will reduce time that there is for mixing. During morning break you should move to your next lesson as quickly as possible.

What will happen to the enrichment programme?

The enrichment programme will largely be delivered remotely initially but some will be onsite.

How will practical courses/components and group work be delivered during my remote weeks?

The departments will continue to work to ensure that practical components can be covered and delivered in line with the specifications and assessment.

I don't have access to a computer/my internet connection is of concern?

Please make sure your Personal Tutor is aware and we will discuss how we can help you.

Attendance and Support:

How is attendance and engagement being monitored?

You are expected to attend all lessons on your timetable either in class or remotely. We will follow up any unauthorised absence as usual. If you are due in College for one week you must attend in person to be considered present.

I am worried I am going to be behind – either in terms of abruptly finishing my GCSEs back in March or because my first year at College was disrupted by COVID/Lockdown?

Departments are aware of this and have been planning accordingly. Departments will ensure that all elements of the specification will be covered ahead of the exams next summer. The transition from GCSE to A Level/BTEC is always a jump but all teachers are very skilled at helping students with this. There are department workshops to help students as well.

How will my tutor session be delivered?

As per your timetable. Please note if you are in the Lower Sixth you will also have a tutor session on a Friday morning for the first 4 weeks which you will access remotely via Teams.

I am worried about my university application?

Talk to your Tutor who will be able to help you as will the Careers Department.

What is happening to exams in 2021?

Nothing has been formally announced. Currently, the Department for Education has stated its intention that exams will go ahead as normal in 2021 and we will ensure you are ready for them. There may be adjustments by the government to the style and timings of summer exams 2021, but this is still undecided at this time.

I haven't sat a Mock Exam? When do these happen at College?

Mock exam week for the Upper Sixth will take place in February. Lower Sixth will have a range of benchmark assessments to check progress and learning.

College Facilities:

Will there be catering facilities?

Everyone is encouraged to bring their own food and drink. Four catering outlets will be open on campus which will provide a grab and go limited food service. There will be two outlets available to the Lower Sixth and 2 outlets available to the Upper Sixth. The food offered will be the same for both year groups.

Will the ILC be open?

Yes, but you will only be able to access a certain zone depending on your year group: Silent Study for Upper Sixth and the First Floor for Lower Sixth.

Will the gym be open?

Unfortunately, not at the moment.

Will there be Guest Speakers at College?

Currently no – in line with guidance to minimise contacts and mixing we will not be hosting Guest Speakers.

Transport:

I need to travel by public transport what should I do?

Make sure you plan your route, make sure you socially distance and ensure you wear a face mask, as this is compulsory on all forms of public transport. The College is starting slightly later and finishing slightly earlier to help you avoid peak travel. If you can get to College by walking or cycling, then we would advise you to do this. Not only is this good for your health but it is also good for the environment.

I am going to use one of the College buses – what should I do?

Please make sure you wear a face covering and follow the instructions regarding social distancing that you have been given.

I live within walking/cycling distance from College, should I go home between lessons?

Yes, if you are able to go home in long gaps between lessons, we would encourage you to do so.

Health and Safety Questions:

How is the College keeping students and staff safe?

We have adopted our emergency blended timetable to enable students to return to a full timetable of learning but keep safe whilst on the College campus. We have also introduced one way systems, hand sanitisers and increased daily cleaning of the campus. You must only use the allocated communal indoor areas for your year group. Please ensure you follow all the guidelines on the College COVID checklist.

Students and staff are encouraged to bring their own hand sanitiser.

We also encourage all students to wear face coverings in corridors and communal areas. Staff may also wear a face covering if they so wish. Government advice is that face coverings do not need to be worn in lessons.

Where is the risk assessment?

The College has a full risk assessment document. It will be placed on Godalming Online and the Parents' Portal.

What happens if a student or member of staff tests positive for COVID?

We will liaise with Surrey County Council and public health authorities and be guided by them. Students/Staff should not come onto site if they have COVID-19 symptoms or have tested positive in

the last 7 days. Anyone who develops symptoms during the day will be sent home and advised to follow the [guidance for a possible or confirmed coronavirus infection](#).

I have to quarantine what should I do?

You should inform your teachers. They will tell you the work that you need to do. Whilst the College is adopting its blended learning timetable you will be able to access lessons remotely as directed by your teacher.

If I am self-isolating and cannot come into College, how will I be taught?

You should complete all work remotely as directed by your teacher. Whilst the College is delivering its full time timetable in a blended way you will be able to attend these lessons remotely.

Does the College have a plan to continue teaching if there was a local lockdown or another national lockdown?

Yes, we have developed our blended learning timetable to enable this to operate in a full lockdown or local lockdown. The Government intention is to keep schools and colleges open wherever possible.

Do students with underlying health conditions need to attend College?

Shielding measures were paused on 1st August, except in areas where a local lockdown means that shielding will continue. This means that the small number of students who remain on the shielded patient list can return to College, as can those who have family members who are shielding (read [current advice on shielding](#)). Some students no longer required to shield but who generally remain under the care of a specialist health professional may need to discuss their care with their health professional before returning to College.

Do I have to adhere to social distancing?

Yes, your health is your responsibility. You also have a responsibility to keep other members of the College community safe. *Keep safe, keep distance, keep learning.*