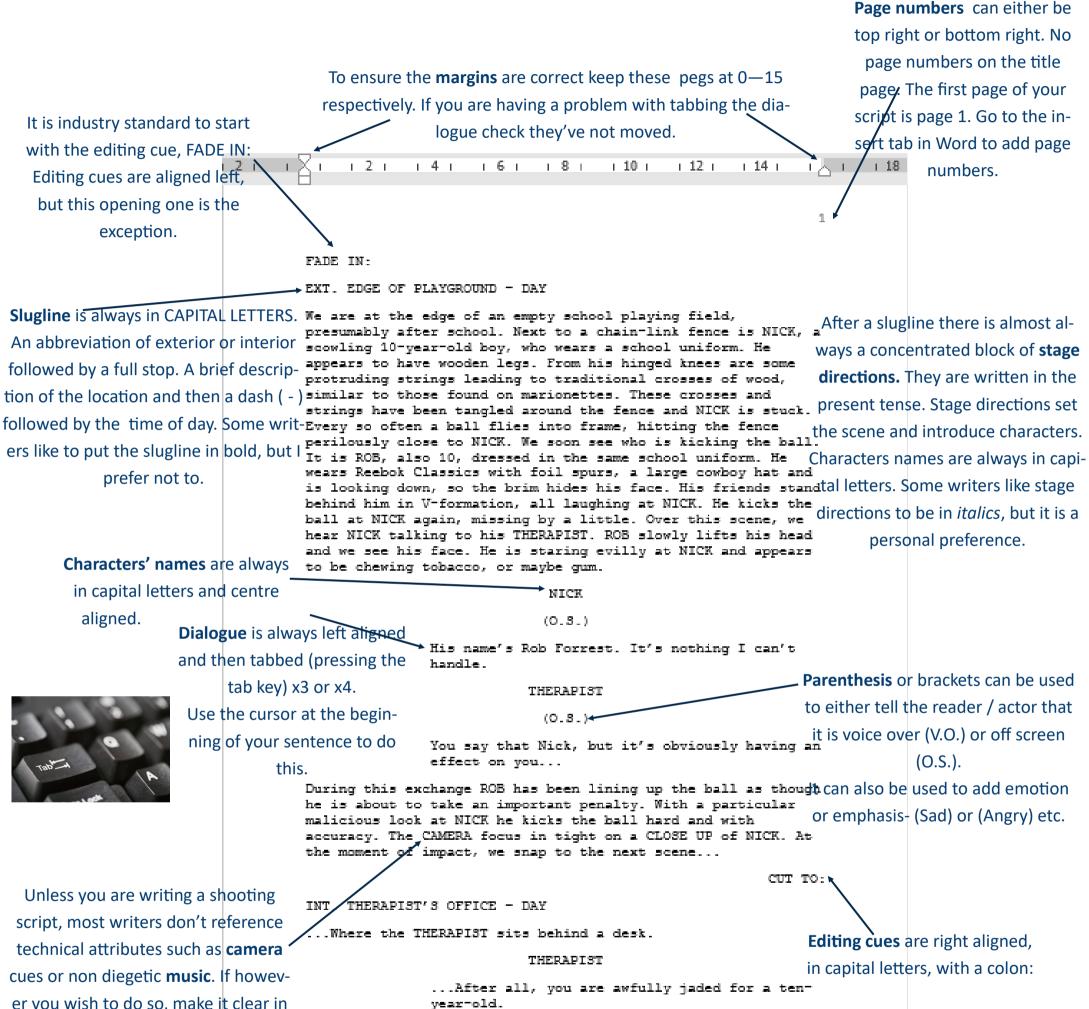
Annotated screenplay—how to format a screenplay correctly using Word



er you wish to do so, make it clear in the stage directions, by using capital letters for camera info and 'inverted commas' for song titles.

A good rule for a writer to consider is "show, don't tell". If you have a character that is sad or upset-don't tell the reader / actor in the stage directions - show that the character is sad / upset in the stage directions. Show it cinematically using the mise en scene.

Line spacing should be consistent throughout. Don't over use the enter / return key. Line spacing should be 1.15 or 1.5. 2.0 is too far apart.

Font is always Courier New, size 12. An A4 page with correct font and font size roughly equals a minute of screen time.

Left, centre, right and justify

alignment options.

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