The Language of Emails – a study of one teacher’s emails

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|  | Subject Lines, Greetings and Valedictions (Farewells) | Uses formal or informal lexis – pushing the register up or down | Standard or non-standard grammar – eg ellipsis and spoken elements Punctuation, spelling and graphological features – standard or non standard? | Discourse structure (closer to a letter or to a text message?) | Pragmatics and Politeness features (where the technology is relevant to this) |
| Patterns you have found… Eg where patterns have been broken (A & B do X but E and G do Y etc)  Provide quotation and annotate, using terms… |  |  |  |  |  |
| Conclusions (AO2/3)  To what extent is this a product of the technology itself?  Are these things driven by the context? Ie why a person is emailing? Power relationships? Face saving? |  |  |  |  |  |