

GREEN MAN FESTIVAL – EVENT MANAGEMENT PLAN 2018



TABLE OF CONTENTS

Green Man Premises Description 2018	2
Green Man Control Method Statement 2018	6
Introduction	6
Radio Channels	9
Alert States	10
Major Incident Plan	12
Evacuation Procedure	13
Reporting Systems	14
Terrorism	15
Green Man Traffic Plan 2018	16
Green Man Adverse Weather Plan 2018	20
Green Man Child Safety Policy 2018	22
Green Man Risk Assessment 2018	26
Appendix 1: Green Man Site Plan 2018 (Link)	38
Appendix 2: Green Man Food Stall Registration 2018	38
Appendix 3: Green Man Fire Extinguisher Breakdown 2018	39

GREEN MAN PREMISES DESCRIPTION 2018

SITE

The premise includes the entertainment area which is surrounded by temporary metal fencing, and the Camp-site Food Area. However, people do stay overnight in temporary accommodation and camping areas are provided to the South and East of the entertainment. The camp-site is surrounded by the River Usk and Woodland. The river will be fenced off by temporary metal herras fencing and monitored by Stewards and Security. Roving patrols by Security will take place across the site in a vehicle. The Crew and Artist area is fenced off due to equipment being stored within this area.

Car parking is managed by an independent contracted firm who are fully experienced with dealing with events of this nature. Tickets are sold in advance, so people do not queue at the entrance that also facilitates quick access onto the site.

The extent of the site is detailed in the site plan.

LAYOUT AND DESIGN

The site is designed within zoned areas with each area having a theme to encourage a crowd dynamic with regard to crowd behaviour.

Mountain Stage Area

This is situated near the middle of the site and consists of the open-air Mountain Stage, the Mountain Bar (in an open fronted marquee, situated stage left and serving a wide range of alcoholic and soft drinks), the Green Man Shop and Info, and a selection of food concessions and market stalls.

This area is likely to be the noisiest on site. Due to this it has been placed within the middle of the site and the Mountain Stage has been directed away from the areas of greatest population density and in to the opposite hill to absorb noise, and a 'wide throw' rather than 'long throw' pa system has been used to control the spread of sound in to the crowd and not out of the site.

The Mountain Stage will close at 1am on Friday, Saturday Nights and at Midnight on Sunday Night, with the Mountain Bar closing half an hour afterwards to ensure a gradual dispersal of people from the Mountain Stage area.

Courtyard Bar

This is situated in the Courtyard between the Mountain Stage area and the rest of the entertainment areas and serves local real ale and cider.

Einstein's Garden

This is situated between the Mountain Stage Area and the Walled Garden; there is a small Solar Powered Stage in this area, hosting discussions and debates, as well as an array of stalls promoting ecological products and lifestyles.

Little Folk (Children's Area)

This is situated very close to Family Camping so that families do not need to take their children very far for entertainment. It is a quiet area of the site, where the guests tend to go with their children during the day.

Green Man Sculpture

This is an 8m high sculpture of the Green Man made of wood and foliage. Guests can walk around the base of the sculpture and sit in alcove made in the bottom of it. We intend to burn the sculpture when the Mountain Stage finishes on Sunday night – to signal the close of the festival.

Nature & Nurture Area

This area is for independent contractors who provide massage and therapies; this year there will be a Spa, with showers, hot-tubs, saunas and massage tents.

Late Areas – Far Out Tent, Cinedrome, Babbling Tongues (Literature/Comedy) Green Man Pub, Camp Fire, Round the Twist and Chai Wallah's Tent

The large amount of people on a festival site has major implications related to crowd control. The Mountain Stage finishes by 1am or midnight each night, however many of those attending wish to stay up later. The Late Areas attract those people to a specific area of the Festival site, and limits opportunities for people to make their own entertainment, which may not be in keeping with the ethos or control systems of the Festival.

The Far Out Stage is a 50m x 60m Big Top, housing bands until 11:30 pm and then DJs and electronic artists playing music from a stage. This area tends to be busier in the day, and will run between midday and 5am on Friday, Saturday and Sunday. Stewards, supported by Security can monitor this area, and any disturbances can be dealt with quickly and effectively. This area is served by the End Up Bar which we intend to license for 24hrs this year.

The Cinedrome is our cinema tent showing films until 3am in the morning, next to this is the Denture Disco a small tent, with a small PA systems and DJs which also runs until 3am.

Babbling Tongues (Comedy & Literature) Area: This area is to the West of the Mountain Stage Area and contains the Talking Shop and Last Laugh Tent. This is a quieter area of the site, especially during the evening and night time when the comedy provides a more relaxing entertainment than the Far Out Stage. There will be a second camp fire in this area this year.

The Camp Fire is also a designated Late Area; this has been designed to encourage people who during previous events played musical instruments late at night in the Camping Areas to play their instruments where they can be monitored, away from local population areas and camp-sites where people are trying to sleep. There are also a selection of food stalls and a bar in this area.

The Green Man Pub is a designated Late Area; this is situated in Walled Garden and consists of a bar/café in an open fronted marquee a small stage and an outdoor seating area. No alcohol is offered after 5am within this area, and calm quiet behaviour is encouraged through laid-back DJs after 1am, and general relaxation in the seated food area. Stewards, supported by Security can monitor this area, and any disturbances can be dealt with quickly and effectively.

Round the Twist is a small dance venue in the Far Out Area – it is open until 3am.

The Chai Wallah's tent is a 'chill out' venue offering music and hot food and drinks after hours.

These areas are highlighted in briefings with Stewards and Security as an area which may attract fence hoppers, or where incidents may occur. Due to the audience profile of people attending the Festival this seems unlikely. But systems are in place such as understated monitoring of wristbands, monitoring of the crowds' emotional condition and collective behaviour by Stewards and Security stationed within that area. This area should no way imply that the rest of the Festival area is not being monitored after the entertainment period has finished.

Camp-site Food Areas

One is situated near the Mountain Stage Gates, and consists of food concessions serving 24hrs a day; the other is situated next to the pond in the camp site and consists of food concession serving 24hrs a day and a small bar serving from midday to 2am. This is designed so that people in the camp site do not have to make a long journey into the event site to buy breakfast, teas, coffees, snacks etc. This will cut down on crowd movement across site particularly late at night and early in the morning.

Target of Design Outcome

This design has been undertaken as crowd control measure to lessen the priority of one particular area of the site and to interpret the needs of the crowd during the event period. Areas which may be noisier have been positioned further in to the event site to control the environmental impact of noise in to the local community. Moreover, all sound systems are either flown and pointed into the ground or directed into the hills across from the entertainment to control noise leakage.

OTHER TENTAGE

Due to issues of sponsorship, adverse weather conditions and contractors' cancellations extra marquees may be required, or marquees relocated within the Festival site at a later date. However, Green Man Festival understands that these changes will need to be agreed by the officers monitoring the event and that any changes will need to be requested well before the proposed start of the Festival.

The Following Areas are not Entertainment Areas but have been included to give a clearer view of the site design.

Control is based at Glanusk in the middle of the Mountain Stage Area.

An area has been designated for Production in which portacabins and services have been placed. This is to the West of the Site and has been positioned for easy road access.

The other services have also been placed near here for ease of access across the Festival site including Ambulance, Police and Fire services.

CAMPING AREAS

Crew, Performers & Artist Camping

These are three separate campsites for Crew, Performers and Artists to stay during the Festival period. There will be a backstage bar in this area, open until 3am.

Family Camping

This area is situated in a field to the East of the entertainment area (see map). For the purposes of people with children who wish to camp with other families.

General Camping

This area is situated to the North West of the Mountain Stage Area. (See map). For the purposes of people who wish to camp closer to the entertainment and have easy access to the late area. There is also an additional General Camping Area to the West of the site near the Orange Car Park.

Quiet Camping

This area is situated to the West of the campsites. (See map). For the purposes of people who wish to camp where it is quieter.

Accessible Camping

People with disabilities are encouraged to camp within this area for ease of access within the site and the flatness of the land around it.

General Camping – Settler's Pass

This area is situated to the North East of the site. (See map). For the purposes of people who wish to camp further away from the entertainment but away from families. This area is also open from Monday 14th August to people who have purchased holiday tickets.

Family Camping – Settler's Pass

This area is situated in a field to the East of the entertainment area (see map). For the purposes of people with children who wish to camp with other families. This area is also open from Monday 13th August to people who have purchased holiday tickets.

Live in Vehicle camping

This area is situated to the North West of the site (see map). For the purposes of people arriving at the Festival in caravans, camper vans or vehicles adapted for living in. Access to the site is controlled for vehicles of this nature, and those who wish to bring them need to purchase a Live in Vehicle Ticket before the Festival to gain entry. This area is situated here to limit vehicle access on to the festival site, and to ensure that vehicles stay within this area.

Access Routes within Camping

A service route will be placed around the perimeter of the field for access by emergency services.

CONTROL METHOD STATEMENT 2018

INTRODUCTION

The Green Man Festival is managed by a defined management structure, the purpose of which is to ensure that the Festival Control Team may readily identify and can exercise appropriate management of the event and its personnel, and respond rapidly and effectively to any developing incidents or emergencies.

Control runs from 10am on Monday 13th August until midday on Monday 20th to cover the festival and holiday camping period. This method statement will be supplied to the Festival Control Team, Powys Council, the Police, Ambulance Service and Security Contractor.

The role of the Control team is to inform and log information related to the festival in regard to health and safety, criminal behaviour, insurance, security and licensing (drinks and entertainment), and act as the junction box to put the correct people in touch with each other, and to monitor and log the final outcomes of any alert state or hazard which may occur.

The Operations Manager Ian Fielder manages the festival through a number of key managers. These Managers are responsible for the day-to-day matters which arise in their area, and they communicate between each other and the relevant managers on other radio channels.

The Festival Director Fiona Stewart is in radio contact throughout the event, and will be consulted during Alert States or when matters may not appear clear-cut or may result in an adverse public reaction.

ROLES

The roles of the members of the Festival Management Team may be summarised as follows:

- Festival Director: responsible to Green Man for the delivery of a safe and smooth running event.
- Operations Manager: managing the day-to-day running of the festival, heading the Control Team, and represents Green Man in a management capacity.
- Festival Booker: can deputise for the Operations Manager in his absence, is the festival's main representative for dealing with Artists and their Agents.
- Night Manager: is responsible for overseeing the management of the festival operation during the hours of 12am to 8am, from Thursday to Sunday night.
- Operations Co-ordinator: manages the site office and is responsible for purchasing site equipment and infrastructure booking the festival food and market stalls.
- Control Manager: will be located in Festival Control, which is situated in Glanusk Lodge in the middle of the event site and is responsible for managing the Festival radio communications. They will act as the 'junction box' between the various personnel and will be the liaison officers with the emergency services on site.
- Chief and Deputy Chief Stewards: Responsible for the effective stewarding of the event, they are supported by the Shift Leaders and Deputy Shift Leaders situated in the steward headquarters known as the Crew Tent, who coordinate and manage the Steward Supervisors and Stewards throughout the festival.
- Senior Chief of Security, Deputy Chief of Security, Zone Security Managers: manage security services working across the site, responsible for orderly running of the event, security of sensitive areas and the integrity of the perimeter.

- Health and Safety Manager: acting as the festival expert with regard to health and safety. Responsible for health and safety at the festival and monitoring the day-to-day running of the festival to ensure agreed standards are operated under the law of Wales and as agreed by Powys Council Officers.
- Designated Premises Supervisor (the day-to-day management for all bar-related issues including matters of co-ordination transport & bar logistics).
- Fire Risk Manager: as the festival expert with regard to fire risk. Responsible for the fire services at the festival and the implementation of existing agreed fire controls at the festival, co-ordination of response units to monitor fire risk on the site and to assess and put out fire risk where appropriate.
- Markets Manager: responsible for the management of stalls-related issues such as food hygiene, stalls crew, stalls deliveries.
- Structural Engineer: acting as the festival expert with regard to dismantable structure. Responsible for assessing structures (including tented cover and scaffolding) and providing a report to the Festival Director and Powys Council Officers based on an agreed tick list monitoring system.
- Site Manager – responsible for the site Crew, site structures and service, the site build and breakdown, maintenance of site infrastructure during the event and general liaison with non theatre/stage-based contractors.
- Waste & Recycling Manager (referred to in matters relating to site litter, recycling and waste management and supplies).
- Inventory Manager (referred to in matters concerning crew food and the distribution of crew food tokens, distribution of radios and of equipment).
- Site Electrician - (referred to in matters concerning generators and electrical equipment.)
- Production Manager – responsible for the sound design, research and contracting of sound companies (referred to in matters relating to stage sound, perimeter and internal sound control as dictated by the Entertainment Licence and sound quality), co-ordination of stage crew, staging contractors, stage lighting, rigging, stage scaffolding, staging structures, recording of stage acts including stage build and breakdown.
- Sound Monitor – responsible for the external sound readings. Reports directly to Control (who log all sound readings) and the Production Manager.
- AV Manager (referred to in matters concerning visuals technical logistics, contracting, build and day-to-day management of equipment).
- Artist Liaison Manager (referred to in matters concerning Artists' logistics).
- Box Office Senior Manager (referred to in matters concerning the co-ordination and management of numbers on site, wrist band checks, complimentary tickets lists and gate control)
- Manager of Green Man Shop (referred to in matters relating to the direct management of the Green Man Shop, lost property and updating site info board).
- Décor Manager (referred to in matters relating to the décor of tents and the event site generally).
- Performing Arts Manager (referred to in matters relating to walkabout theatre, circus and performers).

- Settlement Manager (referred to in matters relating to the Settlement)
- Arts Manager (referred to in matters relating to site-wide arts installations)
- Accessibility Manager (referred to in matters relating to disabled access across site).
- Stage Managers of the Mountain Stage (referred to in matters relating to on stage Mountain Stage entertainment, sound, and artists).
- Stage Managers of the Far Out Stage (referred to in matters relating to Far Out entertainment, sound, artist and stage announcements).
- Stage Managers of the Walled Garden Stage (referred to in matters relating to the Green Man Pub entertainment, sound, artist and stage announcements).
- Stage Managers of the Babbling Tongues (Literature / Comedy) Tent (referred to in matters relating to the Literature / Comedy entertainment, sound, artist and stage announcements).
- Stage Managers of the Green Man Rising (New Bands) Stage (referred to in matters relating to the Green Man Rising entertainment, sound, artist and stage announcements).
- Stage Managers of the Cinema Tent (referred to in matters relating to the Cinema entertainment, sound, artist and stage announcements).
- Stage Manager of the Little Folk (Children's Area) (referred to in matters relating to Children's entertainment, sound, artist and stage announcements).
- Stage Manager of Einstein's Garden (referred to in matters relating to the Einstein's Garden entertainment, sound, artist and stage announcements).

The Operations Manager, acting with the delegated authority of Green Man, will take most operational decisions in consultation with The Control Team and relevant members of the Festival Management Team. Where matters may not appear clear-cut or may result in an adverse public reaction, the Festival Control Team will, if circumstances allow, consult with the Festival Director.

RADIO CHANNELS

The Green Man's Radio Communications System has 15 channels; members of each team liaise with each other on their specified channel, and can be contacted on their channel by Control, or managers of other teams. The allocation of radio channels is as follows:

Channel 1: Contact channel for Festival Control, Operations Manager and Festival Director - Anyone wishing to communicate with the Festival Control must switch their radio to Channel 1 and pass their message. The Control continuously monitors Channel 1, 2, 3, 7 and 8.

Channel 2: Stewards' Channel, Car Parking Stewards, Car Park Tickets Team - Chief and Deputy Stewards, Shift and Deputy Shift Leaders in the Steward's Tent, Steward Supervisors and Stewards, will communicate on this channel, which will be monitored by the Festival Control.

Channel 3: Security Channel - Senior Chief of Security, Deputy Chief of Security, Zone Security Managers, and the subordinate security companies will communicate on this channel, which will be monitored by Festival Control.

Channel 4: Markets, Shop and Nature Nurture - Communication between the markets and shop teams and Nature and Nurture contractors.

Channel 5: Box Office and Press - Box Office co-ordination – communication between box office managers and team and Press Manager.

Channel 6: Stages, Sound, and Lighting- Communication between Stage Production Managers, Stage Managers, Sound Manager and Stage Technical Contractors for lighting, staging and sound.

Channel 7: Site Logistics - Communication between Site Office, Site Manager and supportive crew and site logistical contractors such as the Water Manager, Waste Water, Toilets, and Chief Electrician, Marquee Babysitters, Radios. This channel will be monitored by Control.

Channel 8: Artist Liaison – Communication between the Artist Liaison team.

Channel 9: Administration and Bars - Communication between the administration team, bars and others engaged in the administration activities around site.

Channel 10: Litter Pickers,

Channel 11: Einstein's Garden, Little Folk, Radio Station, Decor, Film Crews, Pirate Technics (Big Green Man), Chai Wallahs

Channel 12: Bought In Services –CND, Trolley Service, Tangerine Fields, Shuttle Busses, Crew Catering, Boutique Camping a channel for areas within the festival run by external contractors.

Channel 13: Buggy Service - for people to contact the on-site buggy service.

Channel 14: Car Parking Stewards, Car Park Tickets Team, Lorry Park

Channel 15: Emergency Channel. This channel is used by the Fire, Police and Ambulance services on site, in the event of an Amber or Red Alert state it will also be used by the Festival Control Team and the emergency services during an Amber or Red Alert. Also the Health and Safety Manager, Fire Risk Manager, Structural Surveyor and Accessibility Manager

Channel 16: Guest List. This channel is used by Box Office, Artist Liaison and Green Man Office staff, to discuss guest list enquiries.

ALERT STATES

Alert States are the names given to illustrate the 'operational status' of the festival. When the festival is running normally (which is the majority of the time) the status is 'green,' but if there is a possible incident or hazard has occurred the alert state would change to 'amber.' If the incident or hazard becomes very dangerous or uncontrolled the alert state would change to 'red.' These alert states could be localised, so only the actual area of the incident would be affected or cover the whole of the festival.

Relevant Crew, Stewards and security and the emergency services are briefed on what to do if an incident occurs – but Control would need to inform the festival on the changes of the alert states and make sure that all channels especially the control, security, steward and emergency channel know what is going on and are updated on a regular basis.

An alert state is changed based on the level of hazard, and the appropriate areas of the event will act as long as they know what hazard it is and where it is. It is vitally important that Control finds out these two bits of information.

When the channels are notified, the relevant groups in that area will start to operate to an agreed brief in relation to the actual hazard and the location.

Control will stay on standby, clear the channels of all non-related radio messages and await an update to confirm if the incident has been verified and controlled. If so, the festival can return to GREEN and all can stand down; if it has become more serious, a RED alert state will need to be raised.

AMBER ALERT

An AMBER alert is automatically called when Control receives a report of one of the following hazards.

Hazard

- Public disorder, fighting, attempt of theft or other illegal act, such as dealing drugs or illegal selling of alcohol or other items.
- Fire
- Structural Collapse – collapse of marquee, stage, scaffolding.
- Suspect Packages – an object which is abandoned and may be a bomb.
- Bomb Threat
- Overcrowding, Trip Hazard - Congestion through crowd or vehicle, overcrowding of tents.
- Suspect poison, toxic hazard which may result in illness – water, food hygiene and pollutants through waste.
- Flood – flooding of an area or stage

It should be understood that there are various groups within the event that are specifically trained to deal with the various incidents that occur across the site. These areas are:

- (Fire): Fire Officers, Medical, Stewards, Security
- (Structural Collapse): Structural Engineer, Site Build Manager, Medical Services, Stewards and Security
- (Overcrowding / Trip hazard): Security, Stewards, Medical and site crew, and the relevant logistics contractor as needed, (Water Manager, Festival Electrician, Site Build Manager)
- (Public disorder): Security, Police, Note: Stewards and Car parking Stewards are only involved to direct crowd or vehicles away from the incident area. Medical attend injured only.
- (Suspect Package): Police, Fire Officers, Security, Stewards and Central Police Intelligence
- (Bomb Threat): Police, Central Police Intelligence, Stewards, Security
- (Suspect Poison): Markets Manager, Medical, Health and Safety Manager, Site Manager and Water Manager
- (Flood): Site Manager, Fire Offices, Health & Safety Manager, Water Manager, Stewards

CALLING AN AMBER ALERT

Control will inform all relevant managers that an Amber Alert is taking place in the following way: 'Control to (appropriate channel) 'there is an AMBER ALERT, HAZARD (Public Disorder, Overcrowding etc), is in the GENERIC LOCATION (i.e. by the Far Out Stage, in front of the Green Man Shop, by The Artists Box Office etc), 'Control will stand by for an update on the Control Channel' (this is channel 1).

All issues relating to the alert will move to the Emergency Channel so that the issues can be monitored by the emergency services as they unfold.

All the crowd control issues will be dealt with by stewards and security. Control will contact the Steward Supervisors and Security Managers in the location to get an update, but all other managers will move to the emergency channel and confirm their response to the alert on that channel.

The Ambulance Services are on standby only and only attend if someone is hurt, ill or injured as relayed by Control, or if they hear it directly on the radio. The Police and Fire Brigade are also on standby only; they monitor the channel and respond if requested or if they feel that the incident requires their support.

It should be noted that in cases of child abuse, death on site, terrorist activity or other criminal behaviour then the Police Services on site will take the lead in reacting to the incident.

RED ALERT

This alert status is raised when the incident will take some time to control or may require external support services such as Police, Ambulance Service, Fire Brigade, or if a hazard cannot come under control which may be due to weather or a situation requiring total evacuation of an area or of the whole of the festival.

As the AMBER ALERT has progressed it will have been monitored by the Festival Director, Operations Manager, Health and Safety Manager, Structural Engineer, Communications Manager or the Assistant Communications Manager, Senior Chief of Security, Deputy Chief of Security, Chief Steward or Deputy Chief Steward, Police, Site Manager, Fire Services and Medical teams. If a RED ALERT occurs these people would become the Emergency Team which would convene in the Control Office or if this becomes unusable in the Site Logistics Office in the Production Compound. However, this would not include The Senior Chief of Security and Chief Steward, who would move to position in the main evacuation areas near the incident or the festival evacuation area as directed on the map.

Acting on information received through Control, the Festival Director or Operations Manager, and representatives of the Police and Fire Services can make the decision to implement the Major Incident Plan.

MAJOR INCIDENT PLAN

GENERAL

- In the event of a Major Incident resulting in the emergency Services / Cat 1 Responders taking over the management of the incident with procedures already in place (Gold, Silver, Bronze), Green Man will assist the Emergency Services as required.
- The emergency services will have been provided with a grid-referenced plan that will clearly identify a suitable rendezvous point.
- The festival has access to telephone communications and radio communications.
- The festival will have been assessed through the application of a licence to run an entertainment by representatives of the Local Council and Police, Medical and Fire Services who will know of the systems and event plans.
- An emergency access route will be identified on the plan and The Senior Chief of Security and Chief Steward will advise the Emergency Services on the location and most appropriate route to the incident will meet them upon arrival to the site.
- The ambulance loading points will be located to the South-East of the Entertainment Area as shown on the site map (First Aid). The nominated local NHS trust hospital will be the designated centre prepared for major incidents. This is to be Nevill Hall Hospital in Abergavenny.
- A major incident is any emergency that requires the implementation of special arrangements by one or more of the emergency services, the NHS or the local authority.

PROCEDURES

- The Festival Director or Operations Manager - in consultation with the Senior Police Representative - would make the declaration of a major incident.
- Control will contact other Emergency services to establish arrangements as soon as possible by telephone.
- Stewards and Security at Gate entrances will be notified to ensure that emergency entrance areas are clear and ready to direct emergency services into the site either to standby locations or directly to the incident areas as directed.
- The Police head of operations should report to the Festival Emergency Team based in Control.
- The location of the Emergency Team group should remain in Control, however if this is not possible due to risk of danger then they will relocate quickly to Site Logistics Office based at the Production Area marked on the map. If this location has also become dangerous then they will report to the Evacuation Point to the West of the Entertainment Area as marked on the map.
- All Festival site communication bands will be informed if the Emergency Team relocates.
- A RED alert state will be ordered and evacuation will proceed.
- The Police Head of Operation will advise the Emergency Team as to the location of appropriate areas for Rendezvous Marshalling etc. The Emergency Team will order Security/Stewards to standby at those locations.
- The Senior Chief of Security and Chief Steward will report to the main evacuation point until otherwise instructed. They will act as a source of information and advice. They will direct the stewards and security as requested by the emergency services. The Chief Steward will act as a runner. Control will instruct Stewards and Security personnel to gather in the Evacuation Point to the West of the Entertainment Area as marked on the map.
- They will be briefed where possible on the situation.
- Stewards will be dismissed as soon as they have assisted in the evacuation of the site.
- The Chief Steward will remain with the Senior Chief of Security at the assembly area to act as a runner. The marshalling area will be advised by the future assessment of the site by Mid & West Wales Fire and Rescue Services. The evacuation point from the entertainment area will be from pathway running next to the Green Man Sculpture. The Evacuation Point is to the South of the Entertainment Area as marked on the map.

Evacuation Procedure

The decision to evacuate an area can be made by the specific area manager such as a Stage Manager or Bar Manger. The decision to evacuate an area can also be made by a member of the **Festival Emergency Team** which consists of: The Festival Director, Operations Manager, Festival Booker, Health and Safety Manager, Structural Engineer, Control Manager, Control, Head of Security, Head Steward, Site Manager, Production Manager, Police, Fire Services and Medical teams.

The main reason an area might need to be evacuated is because it is a scene of public disorder or a crime scene. Other reasons to evacuate include (but are not limited to): fire, structural collapse, suspect package, extreme weather / flooding.

- If a staged area needs to be evacuated the Stage Manager will stop any performance, go on stage and announce over the PA

HELLO EVERYONE – WE ARE GOING TO HAVE TO STOP THE PERFORMANCE AND ASK EVERYONE TO LEAVE, FOR YOUR SAFETY PLEASE CAN YOU EXIT THE TENT

- If the PA is not working then each stage will be issued with a megaphone with which to make this announcement.
- In smaller structures such as bars or smaller tents then the announcement can be made by the manager in charge standing on a chair and speaking loudly and clearly.
- It is important that these announcements are made calmly and clearly.
- Stewards and Security in the tents will direct people towards the exits.
- Stewards and Security will be instructed to exit the structure themselves, as swiftly as possible once the public have been directed.
- The public should be directed to at least 30m away from the structure in question.
- All large tents (apart from the Cinedrome) and bars at the festival are open fronted so in most cases people will be able to exit that way. If this exit is blocked alternative fire exits are marked by emergency lighting.
- It is the area manager's responsibility to ensure that the structure is fully evacuated of public and crew.
- In the case of a stage being evacuated the Stage Manager is responsible for ensuring that all public leave the structure and the Artist Liaison Manager is responsible for ensuring that the backstage area is clear of all crew, artists and anyone else.

DYANAMIC RESPONSE

- Control will instruct Security, Stewards, Stage Managers and Event Staff in other areas to prevent the audience moving to the incident area.
- An announcement will be made via the stage PAs, or by area managers, or by the stewards and security in that area.

HELLO EVERYONE – WE ARE GOING TO HAVE TO ASK YOU TO REMAIN HERE FOR THE TIME BEING. THERE IS AN INCIDENT TAKING PLACE ELSEWHERE ON THE SITE AND FOR YOUR SAFETY WE ASK THAT YOU DO NOT LEAVE THIS AREA.

- Stewards and Security will direct people away from moving towards the incident area.

GREEN ALERT

When the emergency management team is satisfied that the emergency has passed and the Festival can return to a Green Alert State. Control will contact all radio channels and inform them that the festival has now returned to a Green Alert State.

OTHER FORMS OF COMMUNICATION

Stage Managers – will relay information from the Stages if requested.

LOGISTICS OR SERVICES REPORTING SYSTEMS

During the festival some of the logistics will break down or need servicing. These will include:-

- Power – generators breaking down or circuits damaged will affect lighting of areas, electrical equipment such as sound equipment and catering equipment, communications.
- Water – taps not working, flooding of areas, water contamination, no showers.
- Toilets – contamination by spillage, unpleasant odour, lack of cleanliness, pumping out not undertaken so become to full and not usable.
- Waste Water – pumping out soak-aways for showers, and dirty water in catering areas.
- Fencing – fencing falls over or fence hoppers try and open it and it needs repairing to secure.
- Structure – infrastructure becomes broken and needs to be fixed.

There are logistical managers for each of these areas who are responsible for repairing these systems. They run a 24-hour service and are required to contact Control to log on and off – and inform them who the contact person is covering their area during their break.

Stewards are the eyes and ears of the festival in the guest areas and they will inform Control when they see a logistical problem. As different stewards may see the same problem and repeatedly report it, causing confusion or wasting time, only a Steward Supervisor, or Shift Leader in the Steward's Tent can report an incident to Control.

Each Steward Supervisor will have a logistical map of the area including the location number (an individual number allocated to a particular tap area, or generator), or identification of service and location (showers, structure, toilets). Copies of this map showing the whole site services will be in Control, the Site Logistics Office and with the relevant managers.

The system fixing or servicing on-site logistics will be as follows:

- The Steward Supervisor responsible for the area of the incident will contact Control explaining their actual name, Steward Supervisor AREA, generic location of incident including number of service if appropriate.
- Control will inform the Steward Supervisor to stand by.
- Control will contact the relevant manager tell them the information received and the contact details of the Steward Supervisor.
- The Manager will contact the Steward Supervisor directly to get more information, and will then deal with the problem.
- The Manager will inform Control when the job is fixed.
- Control will update the Steward Supervisor in that area that the Job is fixed.

TERRORISM

Security Briefing

There will be bag searches at the box offices.

Security will be briefed to carry out regular site inspections including: toilets, back stage areas, and tents.

Security briefed to be alert for people acting suspiciously, people who are inappropriately dressed for the weather, people wearing bulky or ill-fitting clothing that could conceal weapons or bomb vests, pay attention to people whose body shape could conceal weapons or bomb vests such as overweight and/or pregnant people.

Security response team to patrol the event perimeter and be extra vigilant for people trying access the event and circumvent bag checks

All Staff

All staff receive the following briefing:

- **Suspect Packages** If you discover a suspicious package then inform Event Control on Radio Channel 1, if you do not have a radio inform your manager or member of staff with a radio.
- **Suspicious People/Activity** If you see anyone acting suspiciously please inform Event Control on Radio Channel 1, if you do not have radio inform your manager or member of staff with a radio. Give them an accurate description of the person/s and what makes them look suspicious to you.
- **Terrorist Incident** If you are caught up in a terrorist incident and/or a direct attack please follow the most current police advice below.

RUN



Run to a place of safety. This is a far better option than to surrender or negotiate. If there's nowhere to go, then...

HIDE



It's better to hide than to confront. Remember to turn your phone to silent and turn off vibrate. Barricade yourself in if you can. Then finally and only when it is safe to do so...

TELL



Tell the police by calling 999.

GREEN MAN FESTIVAL TRAFFIC PLAN 2018

GENERAL STATEMENT

- In all plans laid out by Green Man Festival regarding the movement of traffic on site at Glanusk Park the issue of safety is paramount.
- Green Man Festival aims to ensure that the general public, employees, contractors and other on-site personnel are not at danger of injury from vehicle movements at any time.
- Green Man Festival also aim in this traffic plan to enable emergency vehicle access to the site in the event of a major incident or accident with the utmost speed whilst not endangering the safety of other staff, public or persons in the vicinity.
- Green Man Festival will endeavour to lessen the environmental impact of the increase in vehicles caused by the event on the local community.
- We have found that guests come and go from the festival over the weekend. We have adapted our traffic management plan to enable this behaviour, as the audience wants to this and it is a financial benefit to the local community.
- Green Man Festival will not allow vehicles, except Golf Buggies, Gators and essential service vehicles (i.e. toilet pump-out vehicle) into the Entertainment Areas or the road between the Courtyard Bar and the Babbling Tongues Area, between 4:00am and 10am on Thursday 16th August until Monday 20th August.
- From 8am Monday 13th August until 6pm Monday 20th August there will be a one-way system on site between Crew and Artist gate (K) and the Courtyard (U).

TRAFFIC APPROACH TO SITE

- Glanusk Park can be approached on the A40, or B4558. These roads are suitable for heavy plant.
- The get-in schedule for the entire event, overseen by the Procurement Manager, will contain detailed information on the size and types of vehicles and their times/dates of arrival on site.
- A signage schedule is drawn up by the SEP Events to direct traffic coming to the event. They will liaise with the local authority to provide the most suitable route.
- During the entertainment period the management of all vehicles onto the site will be the responsibility of Chief Car Parking Steward and a team of Car Parking Stewards.
- The Head of Security and his/her team will be responsible for the entry and egress of vehicles from the site, the Chief Car Parking Steward and his/her team will be responsible for the parking of any vehicle in the appropriate places and overseeing the emergency vehicle access at all times.
- The Chief and Deputy Stewards will be responsible for escorting large vehicles into the event site.
- The Site Manager will be responsible in overseeing the fixing of clear signage around the site directing traffic to the appropriate place.

SITE ENTRY / EGRESS

PRODUCTION

- During the periods before and after the festival, production vehicles will gain access to the site through The Orange Gate on the B4558 marked on the map. These will include production staff and crew, emergency vehicles, contractor vehicles and deliveries, and stallholders.
- These vehicles will be held in the Lorry Park and will not be let into the site until the production office or relevant manager has been contacted and said where they want the vehicles to be directed to.
- From Monday 13th to Monday 20th, the Lorry Park will be staffed 24hrs a day. These staff will manage all incoming vehicles, contacting the relevant manager, and holding them in the yard until they are required and there is room for them to drive around site.
- Essential service vehicles will be issued with a Vehicle Pass allowing movement across the Licensed Premises.
- All other vehicles will only be allowed into the Licensed Premises for a limited time, for the dropping off goods and equipment only.

- Production vehicles, which do not need access to the licensed premise, will be parked in the Orange Car Park. The Traffic Marshals will handle parking.
- During the show time, production vehicles for deliveries and servicing will come via The Orange Gate. This access point is marked on the map. Vehicles entering this gate will be scheduled. (Except in the case of emergency vehicles).
- Vehicles will report to the Lorry Park and will be issued with the suitable passes and directed and monitored to the appropriate area by stewards. After delivery they will be guided off site.
- Vehicles (except Golf Buggies, Gators and Essential Service Vehicles) will only be allowed in the Entertainment Areas or the road between the Courtyard Bar and the Babbling Tongues Area, between 4:00am and 10am on Thursday 16th August until Sunday 19th August.
- There is a 'rat run' to the South of the Far Out Tent, which enables production vehicles to drive around the outside of the Entertainment Areas during show time.
- A 5 mph speed limit will be enforced on all vehicles on the site, and during the event, vehicles will not use their hazard lights whilst in motion but will use their indicators to signal which way they are turning.
- There will be 6m wide access routes around the edge of the campsites, enabling production vehicles clear access.

ARTISTS

- Access for Artists and Performers will be via the Orange Gate on the B4558.
- Artists and Performers have access to the site from 10am onwards on Wednesday 15th August 2018.
- Artist and Performers' vehicles will be directed along the A4077 and onto the B4558, to keep them separate from Orange Gate traffic.
- Parking for Artists will be in the Artists Car Park, the traffic marshals will handle the parking.

GENERAL PUBLIC

- Guests enter the site in receipt of a ticket via the Orange Gate on the B4558.
- The general public have access to the site from 10am onwards on Thursday 16th August 2018.
- From experience of the previous two years, traffic seems to increase steadily from 10am on Thursday with the periods from 10am to 6pm being the worst times for vehicular impact on the local community. We estimate that 85% of the guests will arrive on Thursday, with the remainder arriving steadily all-day Friday.
- Vehicles travelling to and from the Orange Gate will be directed along the B4560 and onto the B4558, to keep them separate from Blue Gate Traffic and Live in Vehicles.
- In order to prevent tailback onto the road the Security Staff will encourage the vehicles to get off the road quickly into four designated lanes and continue into the Orange Car Park.
- The ingress routes to Orange Car Park have been redesigned this year. Cars will enter the car park as normal through the Orange Car Park Gate (EE), be directed through the first parking field, then turn left and be directed into the second car park field through the Southern gate. This will ensure there is more space for traffic to queue, and public exiting their cars do not cross traffic coming in, which slowed ingress previously.
- The general public will park in the Orange Car Park assisted by the traffic marshals. Signage will mark an access lane six meters wide around the perimeter for emergency vehicles.
- Vehicles wishing to leave the site during the event will be guided by the Traffic Marshals out via The Orange Gate.
- On Monday vehicles leaving the site after the event will be directed out through The Orange Gate and back onto the B4560. The turnoff to the B4560 will be manned to point the way.
- The bridge in Llangynidr will be manned on Monday morning to prevent traffic turning down there.

Families

- Access for people with young children will be via the Blue Gate on the B4558.
- People with young children have access to the site from 10am onwards on Thursday 17th August 2018.
- Vehicles travelling to and from the Blue Gate will be directed along the A4077 and onto the B4558, to keep them separate from Orange Gate traffic.
- Parking for people with young children will be placed in the Blue Car Park, close to the Family Box Office to shorten the distance between the car park, campsite and event site as much as possible.
- Vehicles leaving the site after the event will be directed out through Blue Gate or Exit Gate and back towards the A4077.

PEOPLE WITH DISABILITIES

- Green Man Festival encourages people with disabilities to attend the event.
- Access for people with disabilities will be via the Blue Gate on the B4558.
- People with disabilities have access to the site from 10am onwards on Thursday 17th August 2018.
- Vehicles travelling to and from the Blue Gate will be directed along the A4077 and onto the B4558, to keep them separate from Orange Gate traffic.
- Parking for people with disabilities will be placed in the Accessible Car Park, close to the Family Box Office to shorten the distance between the car park, campsite and event site as much as possible.
- People with disabilities who have made prior arrangements with employees of Green Man Festival, may be allowed to drive their vehicles into Accessible Camping to enable luggage/tents to be delivered. Cars may be allowed to stay in the camp site at the discretion of employees of Green Man Festival.
- Vehicles leaving the site after the event will be directed out through Blue Gate or Exit Gate and back towards the A4077.

LIVE IN VEHICLES

- Live-in camping vehicles belonging to the general public will access the site via the Live in Gate off the A40. Live in vehicles will have designated parking tickets, which will be brought with them to the event. On arrival they will be directed along the access route to the Live in Vehicle Holding area next to the Live in Box Office.
- Vehicles travelling to and from the Live in Gate will be directed along the A40 keeping them separate from other members of the public.
- Once they have exchanged their tickets for wristbands and a Live in Vehicle pass, they will be directed along the perimeter of the camp site into the Live in Vehicle Camping.
- The Live in Vehicle Camping is on the edge of the festival site, so as to control the impact of vehicle access on the site.
- Vehicles leaving the site after the event will be directed out through Live In Gate and back along the A40.

Settler's Passes

- Access for people who have bought Settler's Passes will be via the Blue Gate on the B4558.
- People with Settlers' Passes have access to the site from 10am onwards on Monday 14th August 2018.
- Vehicles travelling to and from the Blue Gate will be directed along the A4077 and onto the B4558, to keep them separate from Orange Gate traffic.
- Parking for people with young children will be placed in the Settler's Car Park, close to the Family Box Office so as to shorten the distance between the car park, campsite and event site as much as possible.
- People with Settler's Passes may come and go as they please between Monday 14th and Wednesday 16th August. Once the festival is open from 10am Thursday 19th, they will be encouraged to remain parked throughout the event.
- Vehicles leaving the site after the event will be directed out through The Blue Gate or Exit Gate and back towards the A4077.

PARK AND RIDE

- There will be a park and ride service at Cwrt y Gollen on the A40 between Crickhowell and Abergavenny.
- Free shuttle busses will take people from this car park to the festival's Bus Gate on the A40. Busses will run to and from the festival from 10am -1.30am on Thursday, Friday and Saturday and Sunday and from 6am - 2pm on Monday.
- All vehicles dropping off will be directed to the Park and Ride, no drop offs will be permitted at the festival site.

AMBULANCE, FIRE AND EMERGENCY VEHICLES

- Rapid Response Paramedic Vehicles will be on site during the event.
- They will be on site by 10 am on Thursday morning and stay until 12 noon Monday.
- A 4-wheel drive fire support appliance containing fire equipment will be on site during the event, in addition to fire equipment located at points as agreed by representatives of Mid & West Wales Fire and Rescue Service.
- They will stay on site during this period unless an incident occurs whereby they will egress the site via the Orange Gate.
- Emergency access for emergency services has been designated at the Orange Gate designated in the map.

FOR RESIDENTS LIVING IN GLANUSK PARK

People living on the estate all have Glanusk estate vehicle passes, which will be used to denote access. Residents will access and egress the site either via their own driveways, or the external Gates marked on the map.

FOR FESTIVAL GOERS WISHING TO WALK TO CRICKHOWELL

There is a public footpath, running from the Bus Gate on the A40, along the bank of the River Usk and into Crickhowell. There is also a footpath running alongside the canal to the South of the site. Stewards and security will be briefed to advice pedestrians wishing to walk into Crickhowell, to use these routes instead of walking along the road. There will be signage stating there is no pedestrian access to Crickhowell along the B4558.

GREEN MAN ADVERSE WEATHER PLAN 2018

- Monitoring of up to date local weather information from the BBC and/or Met Office will be undertaken by Control, the Operations Manager or named designated assistant at 8am, 12pm, 7pm, and at 12am daily throughout pre-production set up, event time and de-rig.
- The Site Crew will be designated as adverse weather condition team, to be available to assist with any movement, securing or covering of equipment, and as needed if adverse weather conditions occur on site.
- Equipment, which may become hazardous due to adverse weather conditions, will be identified, and the appropriate procedures will be undertaken to combat the possible hazard.
- In the case of wet weather, vehicle movement across site will be restricted to prevent damage to the ground.
- The adverse weather condition Crew will be briefed and trained as to the procedure with regard to the appropriate hazard.
- Tarpaulin will be available to cover designated items of equipment.
- Hay or straw will be available to place on the ground to stop slippage.
- Cover is provided from the Far Out Tent, Chai Wallahs, Cinema Tent, Babbling Tongues Tent, the Courtyard Bar, Green Man Pub, Gin Bar, End up Bar and the Mountain Bar. Crew have a Crew Food Tent, Crew and Artist Bar and the Crew Tent can also be utilised. Six Children's Tents are also available, but will not be included within this document to ensure that crowds do not build up in such a vulnerable area.
- In the case of extreme heat Stewards will be briefed to verbally remind Festival users of the danger of not drinking enough liquids, being inappropriately clothed, and encouraging the use of sun tan oil.
- In the case of extreme cold steward will be briefed and trained to verbally remind Festival users to keep warm, and to direct if needed to sheltered areas such as the Far Out Stage.
- All routes of access and egress will be monitored, especially corners and areas with hills, and straw or hay will be utilised where necessary.
- Weather conditions will be colour coded. Green will be good quality with fair to occasional showers and weather conditions no more than 27 degrees and no less than 10. Amber will be alert mode with heavy rain, and cold conditions. Red will denote danger mode when weather conditions are so extreme as to cause danger to the public and necessitate that the Festival should close, this would only occur in accordance with a severe or dangerous weather report from the BBC or Met Office.
- Appropriate signage to be available to warn of dangerous area due to flooding, mud or marsh.
- During the pre-production period or set-up the responsibility of monitoring adverse weather conditions will be the responsibility of the Operations Manager who will implement contingency plans developed before the before the Festival. The object of this is to ensure the smooth running of the pre-production period.

WIND MANAGEMENT PLAN

- An anemometer shall be placed on the Mountain Stage to monitor wind speeds.
- Noted wind speeds are three (3) second gusts.
- When wind speeds are expected to exceed 20 mph: A team of qualified personnel shall be put on alert. All necessary personnel shall be in place and put on standby. ^[1]_[SEP]The team will include members of the Safety Team, Site Crew, Decor Crew and the Emergency Team. The team will be responsible for briefing crew, contractors and stallholders, to secure their areas and to take down and remove vulnerable structures. The team will also secure equipment and to take down and remove vulnerable structures where necessary.
- When wind speeds exceed 30 mph: ^[1]_[SEP]
Show Stop All show operations entertainment shall be suspended and the general public evacuated from in-front of stages, stalls, trees and marquees. To a distance of at least twice the height of the structures.
- When wind speeds are expected to exceed 40 mph:
Event Evacuation All audience and personnel including stage hands and crew should be evacuated from the entertainment areas, into the campsites and car parks.

GREEN MAN CHILD SAFETY POLICY 2018

AIM

The Green Man Festival will take all reasonable steps to ensure the safety of all children within the Festival. The Green Man Festival believes that the safety of children is paramount on all occasions.

The Green Man Festival recognises the importance of the guidance contained within Chapter 22 of the Event Safety Guide published by the HSE.

OBJECTIVES OF THE SAFE CHILD POLICY

The Green Man Festival is committed to protecting children from the following:

HARM

- Injury
- Abduction
- Attack
- Emotional distress

ABUSE

- Verbal
- Physical
- Sexual
- Bullying

EXPOSURE TO INAPPROPRIATE

- Attitudes
- Language
- Materials
- Actions

Through these objectives The Green Man Festival is committed to ensuring that all possible situations are risk assessed to ascertain the level of risk involved. The Green Man Festival will then endeavor to establish suitable control measures to reduce the risk to acceptable levels. Artists, stewards and stage managers must be aware of the risk assessment and control measures in place.

The Green Man Festival Safe Child Policy will be accessible to all artists, stewards and stage managers and also available for inspection to all.

PROTECTING CHILDREN FROM HARM AND ABUSE

1. Tents

Will have:

- Adequate lighting and ventilation
- Supervision and monitoring of crowds
- Clearly labelled exits and fire exits
- Access to toilets and running water within a reasonable distance
- A No Smoking policy in all tents and during in Children's entertainment areas
- Provision for the regular and safe disposal of rubbish
- Suitable levels of monitoring of childrens' areas

2. ACTIVITIES

- Each daytime activity and event will have a maximum number of children
- Children are accompanied by parents or carers at all times.
- Leaders of all craft and making things activities will be expected to adhere to the "Guidelines for working in Craft Activities within the Children's Festival". See appendix A
- The Green Man Festival has a commitment to the equality of opportunity for all children, including those with disabilities to actively participate within its events where possible.

3. ADULT SUPERVISION

Children's events must be arranged and managed by responsible and suitable adults who have relevant expertise and experience.

- People working with children must not be under the influence of alcohol or drugs
- People working with children must be deemed to be medically fit.
- The Green Man Festival will ensure that appropriate First Aid cover is as close as possible
- Stewards and Stage Managers working in the children's areas must know their role in regard to emergency procedure to ensure expedient response.
- All accidents must be recorded on the appropriate form or details given to Control.
- Children under 13 years must not be left unattended.
- It is inadvisable for children under 18 years to leave the event unless accompanied by a parent or carer
- All artists, stewards and stage managers must take all possible steps to avoid the inappropriate handling or touching of any child

4. BEHAVIOUR MANAGEMENT OF CHILDREN

The Green Man Festival's Children's area offers children's entertainment only. No child minding, crèche or nursery services are offered by Green Man crew or employees in this area.

The conditions of entry state that all children need to be accompanied by an adult. Therefore all direct responsibility for discipline and controlling uncooperative children remains directly with their parent or guardian. However The Green Man Festival will not accept disruptive or unruly behavior from any child which spoils the enjoyment by others and will ask the parent/guardian and children to leave the children's area if this behavior occurs.

- Bullying and physical abuse from one child to another will not be tolerated
- Corporal punishment (smacking, slapping and shaking) is illegal
- Practices that threaten, frighten or humiliate children must not to be used

5. LOST CHILDREN

Although the event's terms and conditions state that children under the age of 18 must not be unaccompanied by an adult; we will not assume children are lost unless they are reported so by their parents or guardians or the child states they are lost or appears distressed.

All stewards must be aware of the Lost Child Procedure as stated in stewards' briefing notes. In any case where the children's parents or guardian have not been located the child will be taken to the Lost Children's Area by a minimum of 2 Green Man Festival Stewards or members of staff, where staff have provided a structure for them to stay in. At all times the child will have a Green Man Festival Steward or representative with them and both child and steward will be in plain sight of the Lost Children team in that area. If a child is reported lost by their parents or guardian then a description of the child will be relayed to the Steward and Security teams so that the child can be identified more easily. The majority of children are reunited with parents or guardians within ½ an hour; however it should be noted that due to the size of the event it occasionally takes some time to reunite children and their parents and guardians. If the child has been lost for what is deemed an unusually long length of time, then a call for and description of the child will be made from all stages. This decision can be made by the: Festival Director, Operations Manager, Bookings Manager, Control Manager, Head of Security, Head Steward and the Health and Safety Manager. If evidence suggests the child has been abandoned Social Services will be informed.

6. PROTECTING CHILDREN FROM SEXUAL ABUSE

- The Green Man Festival is totally committed to protecting all children, of all ages, from sexual abuse by any adult.
- The Green Man Festival believes that it appears to be neither practically possible nor legally required, for all artists, stewards and stage managers working within the Children's Area, to be police checked or to have a Criminal Records Bureau Disclosure.
- To ensure that children are protected from both sexual and all other types of abuse, The Green Man Festival reserves the right not to employ in any capacity:
 - Any person with a known history of sexual abuse to children
 - Any other person that they feel presents a danger or threat to the safety of children
- The Green Man Festival will endeavor to take all reasonable steps possible, to ensure that there are no situations where any artist, steward or stage manager is working within a situation where they have sole charge and unsupervised access to children.
- The Green Man Festival is totally committed to annually reviewing its Safe Child Policy, to ensure that there is neither complacency nor negligence in its commitment to protecting children from abuse.

7. PROTECTING CHILDREN FROM EXPOSURE TO INAPPROPRIATE ACTIVITIES, ACTIONS, LANGUAGE AND MATERIALS

The Green Man Festival is committed to:

- Booking performers performing in the children's entertainment areas whose acts have been viewed or who provide creditable references
- Ensuring that artists, stewards or stage managers do not swear, use lewd actions or make inappropriate references to sexual or illegal activities
- Ensuring that artists, stewards and stage managers avoid overt criticism or sarcasm to any child
- Providing artists with guidance about the age range of children
- Ensure that all artists, stewards and stage managers avoid stereotypical attitudes, racist terminology or gender bias
- Ensuring that where areas of the festival's programme content include activities, actions, language and material which is inappropriate to children that these activities are offered after 20:30 hours in structures where access can be monitored and are designated out of bounds to anyone under the age of 18 years and supported by clear signage at the doors and information in the festival information and brochure to ensure the guests attending the event understand fully and comply with the agreed arrangements.
- Licensed bars area to be supervised by senior member of staff, no alcohol to under 18s or to persons who appear to be drunk. We operate a Think 21 policy, whereby people appearing

21 years old or younger will be asked for photographic ID (Proof of Age or Driving License) to prove they are 18 or over. No children under the age of 16 to be allowed in the bar areas after 8pm. (the bar area is defined as the area within 2 meters of the bar front, this is because the large open fronted tents in which the bars are situated are multi-use spaces, where people can shelter from the weather). Clear signage in bar areas informing public of information relating to child exclusion and regulations in areas, condition of entry that children should be accompanied by an adult at all times, proof of age requested from bar staff if in doubt, bar staff fully briefed including the signing of briefing documents on supportive systems of control.

GUIDELINES FOR WORKING IN CRAFT ACTIVITIES WITHIN THE CHILDREN'S AREA

It is not possible to remove risk altogether in craft activities, but it is essential to reduce any such risk to acceptable levels by careful planning and selection of materials to be used.

All people working in craft activities must be safety conscious at all times and activity leaders should carry out a basic Risk Assessment on their activity before arriving at the Festival.

- The Stage Managers are present to help with activities and to minimise risk.
- The Stage Managers will carry out regular checks on materials being used. If they are not happy with materials being used they must be withdrawn from use immediately.
-

THE USE OF MATERIALS AND TOOLS

- Ensure that all adhesives, paints, varnishes etc. are suitable for uses with children i.e. are non-toxic and non-allergenic.
- Check all materials, especially re cycled junk materials, thoroughly for cleanliness, staples etc.
- Be aware that some children are allergic to unexpected substances like sandpaper and some even react to substances, which are generally, considered to be safe. The Festival informs parents via the Children's Programme that substances like sandpaper and PVA may be used.
- Be especially careful with the use of "sharps" e.g. scissors, craft knives. It is best to use only round-ended scissors and restrict the use of real "sharps" to adults. Consider carefully the need to use tools in your sessions; it may be safer to pre-cut the items.
- Be constantly aware of the location of your tools, and at the end of each session make sure that all are accounted for.
- Hot glue guns, staple guns and other similar tools should be kept away from children and should only be used by adults.
- Any possible sources of heat e.g. hot water, hot irons should be kept out of the reach of children and supervised at all times. Always consider how essential such things are to the success of the activity and plan for their safe use.

GREEN MAN RISK ASSESSMENT 2018

This Risk Assessment is designed to assess the risk to the following personnel attending or working with the Green Man.

This is aimed at the following personnel generally but not exclusively:-

Employees of The Green Man

- Contractors working on behalf of The Green Man
- Performers and their guests attending Green Man 2018
- Members of the public attending The Green Man 2018.
- Officers of the local authority attending The Green Man 2018.

Due to the nature of the events organised by the Green Man, it is the responsibility of all supervisors and management to ensure that ongoing assessment takes place during the site build, throughout the duration of the event and during the de-rig until the site is totally cleared. It is understood that this Risk Assessment may change up until the festival if there is a change to health and safety legislation or guidance.

Any changes resulting in an escalation of either the severity rating or the probability rating of an identified hazard is to be reported to the Health and Safety Manager or Control immediately.

Task/Situation: WORKING IN PARK DURING THE BUILD AND BREAKDOWN OF THE EVENT SITE.

Hazard: Vehicle movement, moving machinery, crushing, deliveries being made to site.

People playing or climbing on equipment or structures.

Severity Rating: Major Injury

Probability Rating: Remotely Possible.

Prevention/Action: Ensure all contractors are vigilant about their equipment, monitor access and clear areas of working, advise people to take care when in the vicinity of vehicles, enforce strict speed limit on park of 5mph. Advise members of the public camping in the Holiday Area – that the build area of the festival is strictly out of bounds, enforce this through signage, stewarding and door staff if necessary.

Task/Situation: ERECTION AND DE-RIG OF TENTS, STAGES AND OTHER TEMPORARY STRUCTURES.

Hazard: Vehicle movement, moving machinery, crushing.

Severity Rating: Major Injury

Prevention/Action: All non-essential personnel to be kept clear during erection and dismantle. All vehicle operators to be trained. Wind speed/direction and weather conditions to be monitored throughout the event.

Task/Situation: PERFORMERS, CREW AND MEMBERS OF THE PUBLIC USING THE TENTS, STAGES AND OTHER TEMPORARY STRUCTURES.

Hazard: Tripping, falling

Severity Rating: Minor Injury

Probability Rating: Remotely Possible.

Prevention/Action: Guard rails to be fitted on all exposed sides above 600mm high and stage limitation to be clearly marked.

Task/Situation: USE OF STAGE ACCESS RAMPS AND STEPS

Hazard: Tripping, slipping

Severity Rating: Minor Injury

Probability Rating: Remotely Possible

Prevention/Action: Ramps to be constructed at a suitable angle and to be fitted with hand rails. Joins to ground level to be flush. The addition of non-slip material should be considered.

Task/Situation: INSTALLATION OF AUDIO, LIGHT AND MAINS ELECTRICITY CABLES

Hazard: Tripping, shock fire

Severity Rating: Major Injury

Probability Rating: Remotely Possible

Prevention/Action: Cables to be taped down to decks, run through cable ramps, and tied to structures where suitable and gang way to be bridged. All electrical equipment to be protected with appropriate RCDs (Residual Current Device) a safety device. It senses an imbalance in the circuit. It detects if electricity is leaking from the circuit and going somewhere it shouldn't. So if electricity is going through a person as opposed to an appliance, it will detect this and disconnect the circuit. All circuits that run out from the generator will be RCD protected, and tested at regular intervals by a competent person. Relevant and sufficient fire fighting equipment to be made available.

Task/Situation: HEAT FROM STAGE LIGHTS

Hazard: Fire, burns

Severity Rating: Major Injury

Probability Rating: Remotely Possible

Prevention/Action: Lights to be isolated from performers and non-combustible or flame retardant materials to be used.

Task/Situation: NOISE LEVELS FROM STAGE FILL SPEAKERS, MONITORS AND MAIN P.A. SYSTEM EXPOSED TO CREW WORKING ON THE STAGE AND WITHIN THE PIT AREA

Hazard: Damage to ears

Severity Rating: Minor Injury

Probability Rating: Occasional occurrence depends on individual, also accumulative on other factor.

Prevention/Action: Noise exposure is short term. Stewards and security staff will be rotated in job role and exposure to noise reduced. Ear protection will be provided in the form of disposable plugs and all staff will be instructed to wear them. Prominent signage to the rear of stage informing that ear protection must be worn. H&S Manager and Stage Manager to monitor compliance.

Task/Situation: PUBLIC INTRUSION INTO BACK STAGE AREA

Hazard: Crushing, property damage and violence

Severity Rating: Major Injury

Probability Rating: Remotely possible

Prevention/Action: Back stage areas to be securely fenced off from the view of the public and Security to patrol the back stage perimeter. Security wristband system to be operated.

Task/Situation: PUBLIC INTRUSION INTO THE ARENA, UNAUTHORISED ENTRY

Hazard: Crushing, property damages, violence

Severity Rating: Major Injury

Prevention/Action: Dedicated vehicle loads and unloads area to be secured from public. Security wristband system in operation. Guest parking is to be determined.

Task/Situation: ARENA ENTRANCES

Hazard: Crushing, property damage, violence panic

Severity Rating: Major Injury

Probability Rating: Remotely possible

Prevention/Action: Entrance to arena to sufficiently large to allow large numbers of public to enter as quickly as possible. Barriers provided to allow channels for wristband checking and the prevention of glass into the arena. Barriers removed at the end of evening to allow for wide exit from the arena. Adequate Security and Stewards to be on duty at all times to ensure proper control and flow of traffic.

Task/Situation: USE OF TEMPORARY GENERATORS FOR POWER DISTRIBUTION

Hazard: Electric shock, fire

Severity Rating: Minor/major injury

Probability Rating: Remotely possible

Prevention/Action: Generators to be isolated within back stage areas wherever possible. Sufficient and suitable relevant fire fighting equipment to be available. All distribution to be installed and checked by qualified personnel. Generators in more exposed position to be barriered around. All electrical equipment to be RCD protected.

Task/Situation: STORAGE OF GENERATOR FUEL

Hazard: Fire

Severity Rating: Major Injury

Probability Rating: Diesel – Remotely possible, Petrol – very likely

Prevention/Action: Use of diesel generators only. Fuel to be stored in fire proof containers. Sufficient and suitable relevant fire fighting equipment to be available. No petrol generators to be used on site. Traders and catering concessions to be provided with suitable power distribution.

Task/Situation: STORAGE OF LIQUID PETROLEUM (LPG)

Hazard: Fire, explosion

Severity Rating: Major Injury

Probability Rating: Remotely possible

Prevention/Action: All gas cylinders to be stored correctly and in minimum quantities. Cylinders kept outside, secured in the upright position and out of the reach of the general public.

Task/Situation: GUESTS, PERFORMERS AND WORKING PERSONNEL WORKING IN A CONFINED AREA DUE TO SECURITY RESTRICTIONS

Hazard: Crowding, Tripping, Crushing, and Exposure to adverse weather conditions.

Severity Rating: Minor Injury

Probability Rating: Remotely possible

Prevention/Action: Ample space to be provided in back stage area. Waiting and quest area to be sectioned off from production areas with a pass system to be operated. Ample guest area to be provided. Sufficient dressing rooms provided. Contractors to ensure personnel have sufficient and suitable private environment.

Task/Situation: ARCING OF ELECTRICITY FROM ELECTRICAL STRUCTURES

Hazard: Electrocution, burns, fire, property damage, hysteria and civil disorder.

Severity Rating: Major injury

Probability Rating: Remotely possible

Prevention/Action: Structures and camping area to be at least 3m away from pylons and other possible electrical installations. No metal rods to be raised near electrical installations. No kites/motorised miniature air craft not to be flown within the area.

Task/Situation: MAIN AUDIENCE AREA BETWEEN OPEN AIR STAGE AND FRONT OF HOUSE MIX POSITION

Hazard: Crushing, Tripping, Violence, Property damage, Exposure to adverse weather conditions, Hysteria, Civil Disorder.

Severity Rating: Major Injury

Probability Rating: Occasional occurrence

Prevention/Action: Performers to be separated from audience on raised stages. Security personnel to be positioned order to remove distressed members of the audience to prevent injury. Water supply to be available for passing out to members of the public. Fist Aid personnel to be available to deal with any potential injuries and direct access to the pit area. Security personnel to monitor crowd surges and any undesirable activities from members of the public.

Task/Situation: MAIN AUDIENCE AREA BETWEEN STAGES AND FRONT OF HOUSE MIX POSITION IN BIG TENTS

Hazard: Crushing, Tripping, Violence, Property damage, Hysteria, Civil Disorder.

Severity Rating: Major Injury

Probability Rating: Occasional occurrence

Prevention/Action: Performers to be separated from audience on raised stages. MOJO pit barrier will be erected in front of the Mountain Stage and Far Out Stage and during peak performance times security personnel to be positioned in order to remove distressed members of the audience to prevent injury. Water supply to be available for passing out to members of the public. First Aid personnel to be available to deal with any potential injuries and direct access to the pit area. Stage Managers or Security personnel to monitor crowd surges and any undesirable activities from members of the public.

Task/Situation: ENTRANCE AND EGRESS FROM BIG TENTS

Hazard: Crushing, Tripping, Violence, Hysteria, and Civil Disorder.

Severity Rating: Major Injury

Probability Rating: Occasional occurrence

Prevention/Action: Sufficient exits to be provided and Stewards and Security to keep exits clear of obstructions. All guy ropes and stakes to be positioned to minimise potential for injury. Stakes to be foam wrapped. Adequately lighting to be provided at exits from Big Tents. Where possible have totally open sides to maximise exit ways.

Task/Situation: OVERCROWDING IN BIG TENTS

Hazard: Crushing, Tripping, Violence, Hysteria and Civil Disorder.

Severity Rating: Major Injury

Probability Rating: Occasional occurrence

Prevention/Action: Sufficient exits or opening to be provided in order to allow as much access as possible. Big Tops to be positioned in order to allow clear movement around the Exits. Stewards and Security to keep exits clear and monitor traffic flows, other attractions or acts to play at same time to spread audience across site. Stage or Back Stage managers to advise on issues of overcrowding, suitable contingency plan in place to prevent further entrance to tent.

Task/Situation: OTHER PUBLIC VIEWING AREAS

Hazard: Crushing, Tripping, Violence, and Property damage, Civil Disorder.

Severity Rating: Major injury

Probability Rating: Remotely possible

Prevention/Action: Security/Stewards to be briefed on their duties and in particular to be aware of their surroundings. Security/Stewards to be in contact with Control and production to advise on crowd issues.

Task/Situation: TEMPORARY TOILETS

Hazard: Disease, Contamination, Flooding, Food poisoning.

Severity Rating: Major Injury

Probability Rating: Remotely possible

Prevention/Action: Adequate toilet facilities to be provided and kept clean.

Task/Situation: TEMPORARY CATERING UNITS

Hazard: Disease, Contamination, Food poisoning.

Severity Rating: Major Injury

Probability Rating: Remotely possible

Prevention/Action: Adequate hygiene facilities to be operated by all caterers and units to be sited away from other facilities. All units registered with local authority and have suitably trained staff.

Task/Situation: ACCESS TO DRINKING WATER

Hazard: Disease, contamination, poisoning, slipping and tripping.

Severity Rating: Major Injury

Probability Rating: Remotely possible

Prevention/Action: Adequate hygiene facilities in and around standpipe area. No cross contamination with other water sources. Surrounding area to be well drained. All equipment to be clean, well maintained and suitable. All water from tap outlets to be tested for bacteriological safety.

Task/Situation: FRONT OF HOUSE MIX PLATFORM

Hazard: Crushing, Tripping, Falling (if abused by public)

Severity Rating: Major Injury

Probability Rating: Remotely possible

Prevention/Action: Platform to be built to relevant standards. Adequate Stewards to be posted to prevent public abuse of the facility.

Task/Situation: CLIMBING OF TREES, PYLONS AND OTHER EXPOSED STRUCTURES

Hazard: Falling Damage, Electrocution

Severity Rating: Major injury

Probability Rating: Remotely possible

Prevention/Action: Trees and exposed structures to be monitored by Stewards/Security to keep public away.

Task/Situation: COLLAPSE OF STRUCTURE

Hazard: Crushing, Panic, Mass Hysteria, Damage.

Severity Rating: Major injury

Probability Rating: Remotely possible

Prevention/Action: All structures to be certified by suppliers and contractors. Standby Crews to be on site to deal with any structure deterioration. Tent master to remain on site to supervise structures. Staff to be vigilant to changes in the integrity of structures and site infrastructure.

Task/Situation: SALE OF ALCOHOL

Hazard: Inebriation, Disorientation, Tripping, Illness, Violence lacerations.

Severity Rating: Major injury

Probability Rating: Remotely Possible

Prevention/Action: Licensed area to be supervised by senior member of staff, no alcohol to under 18s or to persons who appear to be drunk. There will be no discounted drinks promotions and free drinking water will be available from behind the bar. No children under the age of 16 to be allowed in the bar areas. (the bar area is defined as the area within 2 meters of the bar front, this is because the large open fronted tents in which the bars are situated are multi-use spaces, where people can shelter from the weather). Security staff to be on duty in the vicinity of the bar areas to control public movement and monitor and react to crowd behaviour and hazard. Clear signage in bar areas informing public of information relating to child exclusion and regulations in areas, condition of entry that children should be accompanied by an adult at all times, proof of age requested from bar staff if in doubt, bar staff fully briefed including the signing of briefing documents on supportive systems of control, clear identification of management structure and responsibility to ensure quick reaction to incidents which may occur.

Task/Situation: BUILD UP OF RUBBISH

Hazard: Fire, disease, contamination

Severity Rating: Major injury

Probability Rating: Possible Occurrence

Prevention/Action: Ensure rubbish is cleared frequently to prevent build up. Provide trained fire fighters with equipment to deal with any occurrences.

Task/ Situation: RIVER LOCATED NEAR THE EVENT

Hazard: Falling, drowning, injury

Severity Rating: Major injury

Probability Rating: Possible Occurrence

Prevention/Action: Ensure that areas are adequately fenced where appropriate to stop incursion and there is signage warning people not to swim. Monitoring by Stewards and Security to keep public away. If swimming to be run as an activity, it will be managed and supervised by professional waters ports / lifeguarding organisations.

Task/ Situation: IRRITATION FROM HOG WEED

Hazard: Blistering, irritation

Severity Rating: Minor injury

Probability Rating: Possible Occurrence

Prevention/Action: Ensure that areas are adequately fenced where appropriate to stop incursion. Monitoring by Stewards and Security to keep public away. Signage informing public on dangers of Hog Weed.

Task/ Situation: WATER FEATURES (ornamental ponds)

Hazard: Tripping, drowning, injury, lacerations

Severity Rating: Major injury

Probability Rating: Possible Occurrence

Prevention/Action: Monitoring by Stewards and Security to keep public away.

Task/ Situation: WATER FEATURES (ornamental ponds)

Hazard: Tripping, drowning, injury, lacerations

Severity Rating: Major injury

Probability Rating: Possible Occurrence

Prevention/Action: Monitoring by Stewards and Security to keep public away.

Task/ Situation: WATER ON AND SURROUNDING SITE

Hazard: Drowning

Severity Rating: Major injury

Probability Rating: Possible Occurrence

Prevention/Action: Identified significant water is the river running to the north of the site, ornamental ponds, the pond and associated stream running alongside accessible camping and stream running behind Greenman Radio.

Herras fencing erected between the campsite and the river, with signage regularly displayed warning guests not to enter the river. On the north bank of the river, guests and public are able to access water but signage regularly along river warning not to enter water.

Herras fencing to the parameter of Hotel Bell Tent. Lighting on the bridge crossing the river towards bus drop off area. Ornamental Pond by Greenman Rising Stage stewarded and lighting cast across water at night. Stream to the rear of Greenman Radio is in back of house area and will have string and pin warning of drop and water.

Stream running through accessible camping and pond has herras fencing.

Task/Situation: ACCESS THROUGH THE SITE AT NIGHT

Hazard: Tripping, injury, lacerations

Severity Rating: Major Injury

Probability Rating: Possible Occurrence

Prevention/Action: Ensure that pathways, thoroughfares and gates are adequately lit and clear (5 – 20 lux). Emergency exit signs are illuminated. First Aid point illuminated. Regular monitoring of lighting installations to ensure continuous operation.

Task/Situation: PUBLIC USE OF THE CAMPING AREA

Hazard: Tripping, overcrowding, public disorder, violence, fire

Severity Rating: Major injury

Probability Rating: Possible Occurrence

Prevention/Action: Ensure that a designated separate area is provided away from any vehicles or structural hazard, density is controlled, assess and remove trip hazards, adequate lighting, adequate Stewards, adequate fire equipment available for the fire team to use.

Task/Situation: INCIDENT OF FIRE IN THE PUBLIC CAMPING AREA

Hazard: Burns, explosion, and lacerations

Severity Rating: Major injury

Probability Rating: Remotely possible

Prevention/Action: Control and exclusion of flammable substances, which would cause fire on camping area, no campfires or tin-foil barbecues permitted. Provide trained fire fighters on site to deal with occurrence, brief and train Stewards to deal with situation.

Task/Situation: FIRE OR PYROTECHNIC DISPLAY IN ENTERTAINMENT AREA

Hazard: Burns, explosion, laceration

Severity Rating: Major Injury

Probability Rating: Remotely Possible

Prevention/Action: References and research from company/contractor offering pyrotechnic/fireworks entertainment ensuring health and safety systems of practice are in place and no previous incident has occurred, requirement of appropriate insurance and method statements of management of entertainment (which will be checked and approved by qualified fire officer), increased levels of stewarding to manage crowds ensuring they are a minimum of 50m away from the display, appropriate positioning of entertainment on suitable terrain (green), positioned dependant on hazard a minimum of 30m away from other structure, preparation of firing area including dampening of ground to stop 'tinder' flooring, awareness of adverse weather such as strong winds/heat which may cause fire to shift direction and spark.

Task/Situation: GRASS SLOPES IN THE MOUNTAIN STAGE AREA BECOMING SLIPPERY WHEN WET

Hazard: Slipping, Tripping, Falling, Injury,

Severity Rating: Major Injury

Probability Rating: Possible Occurrence

Prevention/Action: Stairways to be provided on sections of grass slope. Stewarding to be in place when the ground is wet and guests to be guided to stairs.

Task/Situation: USE OF STEPS

Hazard: Slipping, Tripping, Falling, Injury,

Severity Rating: Major Injury

Probability Rating: Possible Occurrence

Prevention/Action: Steps to be thoroughly cleaned before event and all slip hazards including mud, moss or other vegetation to be removed. Treads on steps to be of a depth and space to appropriate to their use. Temporary handrails to be provided to existing steps for duration of event and lighting to be provided.

Task/Situation: FILM OR PERFORMANCE UNSUITABLE FOR CHILDREN

Hazard: Child exposure to unsuitable damaging or inflammatory material

Severity Rating: Minor Injury

Probability Rating: Remotely Possible

Prevention/Action: All unsuitable material to be shown inside tents after 20:30 pm. Prominent signage on outside of tents where material to be shown stating that no child under 18 to be allowed within the tent after 20:30pm at night due to content of entertainment, terms and conditions on entry ticket clearly stating children to be accompanied by competent adult, public entrances to tents monitored by stewards briefed not to let children enter.

Task/Situation: ATTENDANCE OF CHILDREN AT THE FESTIVAL

Hazard: exposure to danger from an activity or hazard or harm through criminal behaviour.

Severity Rating: Major Injury

Probability Rating: Remotely Possible

Prevention/Action: Provision of a child safety policy and other clear guidelines and briefing to be distributed to staff attending the event who will have direct contact with children under 18 years attending the festival, in order that the risks outlined in this document are supported, also that a medical team is present during the period of the festival and that children under 18 cannot attend the event without being accompanied by a parent or guardian, and no more than 4 children can accompany 1 ticket holding adult at any time. No services are offered at the festivals which enable parents or guardians to leave children under the direct control of others.

Task/Situation: Use of Banned Substances and Offensive Weapons

Hazard: Violence, Property damage, Hysteria, Civil Disorder, Injury, death.

Severity Rating: Major Injury

Probability Rating: Remotely Possible

Prevention/Action: A condition of entrance will be that SIA door staff may search and exclude those for: 1) The possession of controlled substances under the misuse of drugs act 1971 and 2) possession of prohibited or offensive weapons as defined in the criminal justice act and prevention of crime act.

Searches may take place on all entrances to the and during the festival. SIA registered staff will maintain search records and any drugs or weapons that are seized will be recorded and retained and notified to the police. All contracted staff undertaking this task will be SIA certified and therefore have full knowledge of working practice pertaining to these tasks.

Contracted stewarding and security companies will be briefed that: 1) No Stewards/Attendants shall be permitted to consume intoxicating liquor or other intoxicants during any period of duty at the Premises and shall report on duty in a sober condition. 2) No Steward/Attendant shall be engaged in any duty that would otherwise prevent him carrying out his duty as a Steward/Attendant or exercising general supervision and control of persons attending the premises.

APPENDIX 1: GREEN MAN SITE PLAN 2018

Due to its large file size, the 2018 site map may be downloaded from here <https://goo.gl/pa9NLa>

APPENDIX 2: GREEN MAN FOOD STALL REGISTRATIONS 2018

Name of Stall	Registered Local Authority
Anna Mae's Mac N Cheese	London Borough of Camden
Barnaby Sykes Pie Maker	Stroud District Council
Bennetts Seafood & Bennetts Fish & Chips	Weymouth and Portland Borough Council
Black Mountains Cafe	Powys County Council
Cafe Dish	Bristol City Council
Chock Shop	Monmouthshire County Council
Churros Bros	Ealing Council
Crispy Duck Rotisserie	Stevenage Borough Council
Dosa Deli	Royal Borough of Kingston Upon Thames
Feral Food Store	Shepway District Council
Fish Finger Heaven	Bradford Council
French & Grace / Chic Kebabs	Lambeth Council
Gandhi's Flip-Flop	South Lakeland District Council
Goan Fish Curries	Cornwall Council
Goodness Gracious Healthy Food Ltd	South Northamptonshire Council
Green Pepper Red Tomato	Mendip District Council
Halls Dorset Smokery	Bedford Borough Council
Happy Maki	Test Valley Borough Council
Hedonist Bakery	Herefordshire Council
Jamon Jamon	Royal Borough of Kensington and Chelsea
La Grande Bouffe	Sedgemoor District Council
Le Bao	London Borough of Hackney
Made of Dough	Lambeth Council
Manna	North Dorset District Council
Monami Eat Dumplings	Croydon Council
Nurses Cottage Drinks	Wychavon District Council
Pieminister	Bristol City Council
Poco	West Dorset District Council
Pura Vida	East Devon District Council
Shepherds Ice Cream Parlour	Herefordshire Council
Smoking Buns	Tower Hamlets Council
Soup A Juice	North Somerset Council
Steamers	London Borough of Hackney
Strumpets with Crumpets	Bath and North-East Somerset Council
Tasty Ragga	Bristol City Council
Tea and Toast	South Gloucestershire Council
The Bearded Taco	Bridgend County Borough Council

The Chai Shop Organic	South Hams District Council
The Cheese Truck	Tower Hamlets Council
The Fruit Salad Bar	Carmarthenshire County Council
The Grazing Shed	City of Cardiff Council
The Green Bean	West Dorset District Council
The Hippy Chippy	North Somerset Council
The Hurly Burly	Winchester City Council
The Roaming Rotisserie	Shropshire Council
The Tea Stop	Bristol City Council
Welsh Venison Centre	Powys County Council
Wrappers Delight	Bristol City Council

APPENDIX 3: GREEN MAN FIRE EXTINGUISHER BREAKDOWN 2018

Fire Extinguisher positioning	Co2	Powder	Water	Sand	Blanket	Foam 9l
Area - Back of Beyond	1	0	1	1		
Area - Little Folk	2	0	2	2		
Area - Nature and Nurture	2	0	2	2		
Area - Somewhere	2	0	2	2		
Bar - Babbling Tongues	1	0	1	1	1	
Bar - Backstage	1	0	1	1	1	
Bar - End Up	2	0	2	2	1	
Bar - Green Man Pub	2	0	2	2	1	
Bar - Mountain	2	0	2	2	1	
Bar - Real Ale and Cider	2	0	2	2	1	
Bar - Round the Twist	1	0	1	1	1	
Bar / Stage - Settlement	1	0	1	1	1	
Bar- Rum	1	0	1	1	1	
Box Office: Artist	1	0	0	1		
Box Office: Bus Gate	1	0	0	1		
Box Office: Family	1	0	0	1		
Box Office: General	1	0	0	1		
Box Office: Live In	1	0	0	1		
CND	1	0	1	1		
CONTROL	1	0				
CREW FOOD	2	0	1	1	1	
EMERGENCY SERVICES AREA	1	1	1	1		
FOH Far Out	1	0	1	1		
FOH Mountain	1	0	1	1		
FOH Walled Garden	1	0	1	1		
Green Man Radio	1	0	0	1		
Green Man Shop and Info	1	0	1	1		
Lorry Park Office	1	1	1	1		
Press Tent	1	0	0	1		
PRODUCTION COMPOUND	2	0	1	1	1	

Security Bus Gate	1	0		1		
Security Cabin Blue Gate	1	0		1		
Security Cabin Orange Gate	1	0		1		
Security Cabin Production Gate	1	0		1		
Security Exit Gate	1	0		1		
Security Park and Ride	1	0		1		
Settlement - Stewards Cabin	2	0	1	2		
Stage - Babbling Tongues	2	1	2	2		
Stage - Cinedrome	2	1	2	2		
Stage - Far Out	4	1	4	4		
Stage - Mountain	4	1	4	4		
Stage - Omni Tent	1	0	1	1		
Stage - Rising	1	0	1	1		
Stage - Round the Twist	1	0	1	1		
Stage - Solar	1	1	1	1		
Stage - Walled Garden	1	1	1	1		
Stewards: Crew Tent	1	0		1		
Video Tent	1	0	0	1		
Total Required Numbers	66	8	47	63	11	0
Total Inc Contingency	70	9	50	69	12	2