**M3 = COMPARING THE SAFETY/SECURITY/CROWD MANAGEMENT OF YOUR 2 EVENTS.**

|  |  |
| --- | --- |
| SAFETY |  |
| **Event 1: Description**  *- Main safety laws/legislation that need to be followed by event organisers/staff.*  *- Specific examples of tasks where each law applies .*  *- Examples of safety procedures at the event/why they are needed.*  *- Areas that staff need to be trained in (and how this could be done).*  *- Why insurance might be needed at the event and examples different types of insurance (what is covered?).*  *- Examples of useful sources of advice for the event organisers and why they might be needed.* |  |
| **Event 2: Description**  *Main safety laws/legislation that need to be followed by event organisers/staff.*  *- Specific examples of tasks where each law applies .*  *- Examples of safety procedures at the event/why they are needed.*  *- Areas that staff need to be trained in (and how this could be done).*  *- Why insurance might be needed at the event and examples different types of insurance (what is covered?).*  *- Examples of useful sources of advice for the event organisers and why they might be needed.* |  |
| **Similarities (and explanation of reasons for these).**  *Type of event (and target market) and specific activities involved.*  *Size of event/number of people attending/duration. Venue (size, access, legal requirements).*  *Budget. Staffing (number, experience, training). Other reasons?* |  |
| **Differences (and explanation of reasons for these).**  *Type of event (and target market) and specific activities involved.*  *Size of event/number of people attending/duration. Venue (size, access, legal requirements).*  *Budget. Staffing (number, experience, training). Other reasons?* |  |

|  |  |
| --- | --- |
| SECURITY |  |
| **Event 1: Description**  *- Why/when security is needed (and examples of situations).*  *- Examples of security procedures needed (and their main steps).*  *- Examples of security staff (and their roles).*  *- Communication methods used (staff/customers).*  *- Examples of items/equipment that needs to be kept secure (and methods used).* |  |
| **Event 2: Description**  *- Why/when security is needed (and examples of situations).*  *- Examples of security procedures needed (and their main steps).*  *- Examples of security staff (and their roles).*  *- Communication methods used (staff/customers).*  *- Examples of items/equipment that needs to be kept secure (and methods used).* |  |
| **Similarities (and explanation of reasons for these).**  *Type of event (and target market) and specific activities involved.*  *Size of event/number of people attending/duration. Venue (size, access, legal requirements).*  *Budget. Staffing (number, experience, training). Other reasons?* |  |
| **Differences (and explanation of reasons for these).**  *Type of event (and target market) and specific activities involved.*  *Size of event/number of people attending/duration. Venue (size, access, legal requirements).*  *Budget. Staffing (number, experience, training). Other reasons?* |  |
| Crowd Management |  |
| **Event 1: Description**  *- Examples of possible problems that could occur with crowds at the event.*  *- When evacuation procedures might be needed (and key stages for evacuation).*  *- Examples of methods used to control crowds at the event.*  *- Staff required to manage crowds (and training they will require).* |  |
| **Event 2: Description**  *- Examples of possible problems that could occur with crowds at the event.*  *- When evacuation procedures might be needed (and key stages for evacuation).*  *- Examples of methods used to control crowds at the event.*  *- Staff required to manage crowds (and training they will require).* |  |
| **Similarities (and explanation of reasons for these).**  *Type of event (and target market) and specific activities involved.*  *Size of event/number of people attending/duration. Venue (size, access, legal requirements).*  *Budget. Staffing (number, experience, training). Other reasons?* |  |
| **Differences (and explanation of reasons for these).**  *Type of event (and target market) and specific activities involved.*  *Size of event/number of people attending/duration. Venue (size, access, legal requirements).*  *Budget. Staffing (number, experience, training). Other reasons?* |  |