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| Project Proposal form |
| Learner Name |  Official version!! |  | Learner number | Last 4 digits of your student number |  |
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| Centre Name | Godalming College |  | Centre Number | 64395 |  |
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| Teacher Assessor  |  Your mentor’s name |  | Date | NOW! |  |
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| Unit | Dissertation/Investigation/Performance/Artefact (delete unwanted options) |  |  |  |
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| Proposed project title |  |  |
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| Section One: Title, objective, responsibilities |



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| Title or working title of project:This is very important. It may evolve a little but unless the “question” is right, you will do a lot of work for nothing.Dissertation: it **must** be a question that enables you to **discuss** an issue, there MUST be a debate. You must also be able to find out relevant information for/against or argue which interpretation is the better. Ensure the issue is NOT one-sided.Investigation/Field Study: it should be the hypothesis you intend to prove/disprove. There should be data available/relevant information that you can research that is relevant to it.Performance: your “question” should be in the form of a commission/brief for a particular audience/type of outcome. This will guide your research.Artefact: your “question” should be in the form of a commission/brief from a client (real or imaginary) i.e. who are you producing the artefact for and why and how. This will guide your research.Project objectives:Think about what the things are that you are trying to find out, what new skills you will need to acquire, what new areas you will need to explore in order to answer your question. EPQ is about extending and deepening your knowledge.Is it a group project?If so, what will your responsibilities be? |

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| Section Two: Reasons for choosing this project  |
| In this section you state:Why you have chosen this subject area - link it to any relevant subjects that you are doing at college, your own personal interests and what you intend to do in the future at university or otherwise.State the skills you hope to develop as a result of doing this.State in what way it will expand your knowledge.Explain why you think it is important. |

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| Section Three: Initial Research |

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| **Source (and type of source)** | **A short description of what is it about** | How reliable is this source? Is it primary or secondary material? Can you identify any bias within it? |
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| Section Four A: Activities and timescales |
| **Task and description of it** | **Estimated time to complete it** | **To be achieved by** | **Potential Problems and how to overcome them** |

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| This is not a repeat of the next section.The tasks are all on the visual calendar 2 on the left. There are 6 that relate to the items listed on the Candidate Record Form and which must be here – take a look at that.Name the task and say briefly what it is about.List all the different parts to the task – break them down into sections. | Give realistic time scales to complete them.Doing this in terms of weeks is most appropriate as it links to your calendar. | Put an end date. You need to be able to log whether you completed the activities by the time you expected to.Quite possibly you will have to adjust the timings – if so, comment on that IN YOUR LOG AND MAKE A NEW VERSION –DO NOT DELETE THE ORIGINAL. | It is important to think ahead and identify any obvious things that could affect your EPQ work.You need real problems and solutions that are convincing.The problems do not need to go with any specific task. |

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| Section Four A: Activities and timescales – Milestones to meet |
| Milestone one part 1: IPPF submitted | Target date: 17/03/2022 (Aspire) 26/06/2022 (Standard) |
| Milestone one part 2: Calendars submitted | Target date: 17/03/2022 (Aspire) 26/06/2022 (Standard) |
| Milestone two part 1: Booklet submitted | Target date: 27/03/2022 (Aspire) 03/07/2022 (Standard) |
| Milestone two part 2: PPF v1, PAL v1 submitted | Target date: 27/03/2022 (Aspire) 03/07/2022 (Standard) |
| Milestone three: Writing plan, Research v1 submitted | Target date: 03/07/2022 Aspire) 10/09/2022 (Standard) |
| Milestone four: PPF v2, PAL v2, time plan update submitted | Target date: 03/10/2022 (Aspire/Standard) |
| Milestone five: Research v2, “2000 words” submitted | Target date: 30/10/2022 (Aspire/Standard) |
| Milestone six: PAL v3, first draft submitted | Target date: 19/12/2022 (Aspire/Standard) |
| Milestone seven: Completed project: PPF, PAL, Research, Outcome, Evaluation, Presentation slides submitted | Target date: 10/02/2023 (Aspire/Standard) |

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| **Section Four B: Resources** |
| **What resources will you need for your research, write up and presentation**:Where are you going to find your information?Try to find a **range** of sources of **different** types – the more the merrier.If you are going to use the internet, be more specific about what you will search for – avoid saying simply that you will use the internet –the examiners are not impressed by that. Will you be looking at online newspapers, journals, searching for images etc..Will libraries be useful? Which ones?Have you found/got any useful books/journals? List them hereWill you require any specific equipment?Do you need a rehearsal space or a specific venue?Will you need to finance any part of your project?**What areas will your research cover?**List all the areas you will need to explore in your research. |

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| **Comments and agreement from tutor-assessor** |
| Is the learner taking this project as part of the Diploma? Yes/NoIf yes, which Diploma are they taking? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Comments (optional): Is project derived from work which has been/will be submitted for another qualification? Yes/NoWhich qualification (title and unit)? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Comments (optional):I confirm that the project is not work which has been or will be submitted for another qualification and is appropriate.

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| Agreed: (signed) | Mentor’s name (in capitals) | Date |
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| **Comments and agreement from project proposal checker**  |
| Comments (optional): I confirm that the project is appropriate.

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| Agreed: (signed) | Second checking Mentor’s name (in capitals) | Date |
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